



PORT GAMBLE S'KLALLAM TRIBE

Request for Qualifications for a Shoreline Restoration Project

BRIEF DESCRIPTION OF TRIBE

The Port Gamble S'Klallam Reservation is located on the northern tip of the Kitsap Peninsula in Washington State. It is situated on Port Gamble Bay, for generations an important natural resource for the Tribe and other Native Americans.

The Tribe is one of 29 federally recognized Indian Tribes in Washington State. The population of the Port Gamble S'Klallam Tribe is currently just over 1,300 enrolled tribal members. About half the tribal members reside on the reservation, along with other Native Americans and non-Indians. More information about the Tribe can be found at the Tribe's website:

www.pgst.nsn.us

DESCRIPTION OF THE TRIBAL GOVERNMENT

The Port Gamble S'Klallam Tribal Council is comprised of six elected officials serving two year staggered terms. It serves as the executive and legislative body of the tribe and convenes twice a month to establish policy, review budgets and finances, and ensure staff is carrying out the responsibilities delegated to it to fulfill the vision and mission of the tribe.

The Tribal government employs approximately 300 employees and provides numerous direct services to the tribal membership. The Tribe also owns a casino, a convenience store, a tribally designated housing entity, and operates a 501 (c) 3 non-profit foundation. The casino operates class II and II gaming and employs approximately 225 employees, this number includes part-time and on-call staff.

SCOPE OF WORK

The Tribe seeks a native landscaping company to restore three (3) vacated residential lots along the coastal bluff. The total restoration area is approximately three acres. The work will involve removal of invasive species, and occasional use of weed suppression and erosion control fabric. The following species are recommended to be included:

Trees

Western Red Cedar
Shore Pine
Douglas Fir
Grand Fir
Big Leaf Maple
Hooker Willow
Scouler's Willow
Black Cottonwood

Shrubs

Thimbleberry
Nootka Rose
Salal
Snowberry
Ocean Spray
Vine Maple
Pacific Ninebark
Black Twinberry
Red Osier Dogwood
Sitka Willow
Pacific Willow
Salmonberry

PROPOSED SCHEDULE

- a. Tribe to release RFQ by September 11, 2025
- b. Proposals due by: September 19, 2025
- c. Tribe selects by September 26, 2025

PROPOSAL REQUIREMENTS/GUIDELINES

- d. Letter of Interest and overall qualifications.
- e. A description of hourly wage rates and plant prices of the above listed species.
- f. Statement of availability to commence and complete work.

PROCEDURES FOR SUBMISSION

Interested consultants are invited to submit electronic copies of their written proposal by 4:00 PM on September 19, 2025 to Sam Phillips via email at sjphillips@pgst.nsn.us.

All material submitted in response to this Request for Qualifications becomes the property of the Tribe and will not be returned. Proposals are limited to 5 (five) pages. Proposals exceeding the page limit shall be competitively disadvantaged.

SELECTION CRITERIA (IN NO PARTICULAR ORDER)

- g. Reasonableness of fees
- h. Qualifications of candidate
- i. Availability

REJECTION OF RESPONSES

The Tribe reserves the right to not award a contract at all.

DISPUTE RESOLUTION AND WAIVER OF SOVEREIGN IMMUNITY

Any candidate responding to this Request for Proposals should include a statement of their consent to the jurisdiction of the Port Gamble S'Klallam Tribal Court for the resolution of any disputes that may arise between the consultant and the Tribe along with their agreement that any

waiver of sovereign immunity that may be included in a contract between the Tribe and the consultant will be limited to declaratory and injunctive relief in Port Gamble S'Klallam Tribal Court. **A model contract is provided as a part of this RFP and the successful candidate will be expected to use the standard terms of the model in the final agreement.**