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PORT GAMBLE S'KLALLAM TRIBE

Request for Proposals
Port Gamble S'Klallam Language Consultant
ANA Language Grant

Background

PGST Vision Statement

Our vision is to achieve the full potential of the Port Gamble S'Klallam Tribal sovereign nation to be self-sufficient, proud, strong, healthy, educated, and respected.

PGST Mission Statement

The mission of the Port Gamble S'Klallam Tribe is to exercise sovereignty and ensure self-determination and self-sufficiency through visionary leadership. We will ensure the health, welfare, and economic success of a vibrant community through education, economic development, preservation and protection of the rich culture, traditions, language, homelands, and natural resources of our tribe.

Brief Description of Tribe

The Port Gamble S'Klallam Reservation is located on the northern tip of the Kitsap Peninsula in Washington State. It is situated on Port Gamble Bay, for generations, an important natural resource for the Tribe and other Native Americans.

The Tribe is a signatory to the Point No Point Treaty and is one of 29 federally recognized Indian Tribes in Washington State. The population of the Port Gamble S'Klallam Tribe is currently just over 1,400 enrolled tribal members. About half the tribal members reside on the reservation, along with other community members. More information about the Tribe can be found at the Tribe's website: www.pgst.nsn.us

Current Career and Education Overview

Career and Education provides opportunities to improve the quality of life for community members through teaching, training, advising, and assistance for professional, educational, and employment enhancement by utilizing achievable goals and comprehensive planning. In 2025 the Career and Education department was awarded a 3-year ANA language grant. Within three years, C&E will have created a Klallam Language Curriculum of 10-12 language nests (developed in collaboration across 3 PGST departments) with a corresponding website and common words list specific to PGST. At least 13 staff across different departments in the Tribe will receive training on how to use and implement the

website. C&E will also have hosted 22 Language Classes and 1 Language Immersion Camp for 120 individuals.

Scope of Work

Throughout Year One and by the end of Year Two, the PGST Language Program Coordinator and Consultants will collaborate among 3 internal departments to create a centralized, standard curriculum for Klallam language teaching and learning, organized into 10-12 PGST family-focused “language nests.” The Consultant shall provide professional expertise in Indigenous language revitalization, curriculum development, and family-centered language learning models. Work shall be conducted collaboratively and in alignment with PGST cultural values, community priorities, and internal program structures.

Deliverables

The Consultant shall provide professional language curriculum development services in collaboration with the PGST Language Program Coordinator and three (3) internal departments for the purpose of developing a centralized and standardized Klallam language curriculum organized into ten (10) to twelve (12) family-focused language nests.

The Consultant shall develop and submit a draft centralized curriculum framework establishing standardized learning objectives, instructional progression, and proficiency levels for Klallam language instruction, and aligning curriculum development efforts across participating departments. The Consultant shall design a language nest model defining the structure, scope, intended participants, instructional frequency, and family roles for each of the ten (10) to twelve (12) language nests. The Consultant shall further develop no fewer than four (4) and no more than six (6) draft instructional units applicable across language nests, each incorporating language objectives, vocabulary, cultural context, and instructional activities suitable for group-based and home-based learning. The Consultant shall also prepare a written teaching methodology guide describing recommended immersion strategies, family-centered and intergenerational instructional approaches, and accommodations for varying levels of learner proficiency. Throughout Year One, the Consultant shall participate in coordination meetings as reasonably requested by PGST and shall revise deliverables in response to written feedback provided by PGST.

1. Proposed Schedule

- a. Tribe to release RFP by January 28, 2026.
- b. Proposals due by: February 4, 2026, at 12:00 pm.
- c. Work to start in February 2026.

2. Proposal Requirements/Guidelines

- a. Letter of Interest and overall qualifications.
- b. Name of the provider responsible for performing any work assigned, including all contact information.

- c. Teaching experience required.
- d. Must pass background check to work with children.

3. Procedures for Submission

Proposals should be submitted before 12 pm on February 4, 2026 and can be e-mailed to tjones@psgst.nsn.us or mailed to:

ATTN: Toni Jones
Port Gamble S’Klallam Tribe
31912 Little Boston Road N.E.
Kingston, WA 98346
(360) 297-6323

For additional information or clarification, please contact Toni Jones of the Port Gamble S’Klallam Career and Education Department tjones@pgst.nsn.us or 360-297-6323.

All material submitted in response to this Request for Proposals becomes the property of the Tribe and will not be returned.

The Tribe reserves the right to extend the February 4, 2026, proposal deadline for any reason, including upon request or due to insufficient quality or quantity of responses.

4. Selection Criteria (In no particular order)

- a. Experience and a demonstrated record of success
- b. Reasonableness of fees
- c. Qualifications of provider(s).
- d. Explaining a clear vision for the implementation of the program.
- e. Organization, presentation, and content of the proposal.
- f. Ability to be available and flexible concerning timelines.
- g. Availability to meet in person with tribal representatives.

5. Rejection of Responses

The Tribe reserves the right to not award a contract at all.

6. Dispute Resolution and Waiver of Sovereign Immunity

Any candidate responding to this Request for Proposals should include a statement of their consent to the jurisdiction of the Port Gamble S’Klallam Tribal Court for the resolution of any disputes that may arise between the consultant and the Tribe, along with their agreement that any waiver of sovereign immunity that may be included in a contract between the Tribe and the consultant will be limited to declaratory and injunctive relief in Port Gamble S’Klallam Tribal Court.