

## ADDENDUM 01

### Questions received from Applicants:

1. The RFP indicates that design will be developed to a minimum 60% level. Should our fee be based on a 60% milestone, and what interim milestones should we plan for? For example, 30% and 60%?  
**Yes, your fee should be based on the 60% milestone with a check in at 30%.**
2. How should the proposed fee be formatted? A full proposal with scope and fee, table with scope items and fee, fee only, or something different?  
**We expect a full proposal with scope and fee.**
3. It is understood that permitting is not part of the scope of services. However, should land use applications be considered?  
**Yes, Kitsap County land use applications and possible consultation with the County should be considered.**
4. At the site walk, it was made clear that access to the Andersen cemetery is prohibited. Does that include for the duration of the project?  
**Access will be allowed at the direction of the Anderson family once the contract has been awarded.**
5. Please confirm that the following items are excluded from the 10-page count: front and back covers, cover letter, tabbed dividers, and staff resumes.  
**Yes, front and back cover, cover letter, tabbed dividers (if used), staff resumes and client references are excluded from the 10-page count. One page is a standard letter size (8.5x11 inches).**
6. Proposals are limited to 10 pages. Does this page limit include title page, cover letter, resumes, and client references?  
**See answer above.**
7. Does PGST have a target budget for design fees for this work?  
**No, please provide costs based on the scope of work provided in the RFP.**
8. Is it anticipated that any State or Federal funding will be used for the design and/or construction of the Cemetery?  
**The design work is under Tribal hard dollars; however, it is possible we would use State or Federal funding for construction.**
9. What is the anticipated timeline for conversion of the Cemetery site from fee land to trust land?  
**Unknown at this time, we are assuming we will go through the County permitting process for this project.**
10. Does PGST have preferred methods for the Cultural Resource assessment including depths of investigation and survey intervals?  
**No, we would rely on the recommendation of the archeologist/firm performing the survey. The Tribe's THPO will consult with the archeologist/firm prior to the survey.**

11. Are there any internal or external drivers affecting the target date of December 2026 for completion of this proposed scope of work?  
**No, however this project is a high priority for the Tribe as space is limited in the existing cemetery.**
12. Is the Gathering Structure intended to be fully conditioned (heating/cooling in all spaces) or minimally conditioned for freeze-protection only?  
**The gathering structure will be minimally conditioned.**
13. Has the tribe considered any preliminary land clearing prior to survey or wetland delineations?  
**Not at this time since wetland delineations will determine where we can clear the land.**
14. Does the tribe have an existing ALTA or Boundary survey for this parcel?  
**Yes, the two boundary surveys are now available on the Planning website.**
15. Is design of the Grounds Shop included in this scope of work?  
**Yes**
16. Should any additional scope recommended by the design team be broken out as an add/alternate fee?  
**Yes**
17. Is the intent of the tribe to construct phases 1 and 2 entirely at the same time, or should the construction documents be prepared to allow for phased construction?  
**We plan to construct phase 1 and phase 2 at the same time.**
18. Shall any preliminary design of Phase 3 (such as road alignments) be considered during the design of Phases 1 and 2?  
**Yes**